

# California's Public Service Recognition Week 2024

Statewide Engagement Program



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## Housekeeping

- Please mute yourself during the presentation.
- We encourage you to use the reaction buttons.
- Please use chat if you have questions.

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# Statewide Engagement Program

- | Employee Engagement Program
- | Employee Assistance Program
- | Merit Award Program
- | Employee Wellness Program

## **Mission**

*Provide a holistic approach in connecting state departments with the capacity and community needed to support the overall wellbeing of their employees.*

## Statewide Engagement Program Team

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# Threading Employee Engagement Into Our Day-to-Day Work



# Public Service Recognition Week: May 5-11

## Proposed Theme Days

- **Monday** – Career Wellbeing
- **Tuesday** – Social Wellbeing
- **Wednesday** – Physical Wellbeing
- **Thursday** – Financial Wellbeing
- **Friday** – Community Wellbeing



*Public Service*  
**RECOGNITION WEEK**

**May 5 - 11, 2024**

Public Service Recognition Week (PSRW) is a chance to express appreciation to civil servants for the essential work they do. CalHR invites you to appreciate and engage with state employees through the five elements of wellbeing.

### Proposed Themes



#### Day 1: Career Wellbeing

Host an in-person lunch, video conference call or record a video message to greet employees and thank them for their continued dedication to state service.



#### Day 4: Financial Wellbeing

Strengthen your financial literacy through a Savings Plus webinar and additional EAP resources.



#### Day 2: Social Wellbeing

Have a speed networking event where employees can get to know each other through asking questions.



#### Day 5: Community Wellbeing

Connect with a community-based organization and give back. Whether individually or as a team, you can make a difference.



#### Day 3: Physical Wellbeing

May is Mental Health Awareness Month. Share wellness and EAP resources with staff. Consider leading a mindful moment or organizing a wellness walk.

#### Pictures of the Week

Highlight some of the best pictures all week. Tag photos on social media with the hashtags #PSRWCA and #CAServingCA.

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## Monday: Career Wellbeing



- Executive Meet & Greet
  - Virtual or in-person lunch and learn
  - Record a video of executive leaders to share via email or social media
- EAP On-Demand Webinar
  - Promoting Psychological Safety in the Workplace
- Reflection Questions
  - When do you feel like you are doing your best work?
  - Is there something one of your colleagues does that inspires you?

## Tuesday: Social Wellbeing



- Speed Networking
  - Host a networking event in person or virtually with breakout rooms, rotating partners
- EAP On- Demand Webinar
  - Maintaining Positive Relationships
- Reflection Question
  - Is there someone at work you trust?

## Wednesday: Physical Wellbeing



- Wellness Activity
  - Host a mindful walk, mindful moments, or group activity
- EAP On-Demand Webinar
  - Strategies to Navigate Stress and Build Resilience
- Reflection Questions
  - Do you have an accountability buddy or someone at work who cares about you?
  - How might you support each other's physical wellbeing?

## Thursday: Financial Wellbeing



- Savings Plus Program Webinar
  - May 9 PSRW Financial Wellbeing Webinar
- EAP On-Demand Webinar
  - Balancing your Financial and Emotional Wellbeing
- Reflection Questions
  - What financial habits could you modify to enhance your financial wellbeing?
  - How can you gain mutual support from others in pursuit of your financial goals?

## Friday: Community Wellbeing



- Connect with a Community-Based Organization
  - Invite team members to volunteer individually or together as a team
- EAP On-Demand Webinar
  - Fostering Understanding Between Veterans and Civilians for Workplace Success
- Reflection Question
  - How might you contribute to a community-based organization that is in line with the mission, vision, and value of your department?

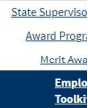
# Finding Virtual Backgrounds

## Employee Recognition Toolkit



### Employee Recognition Toolkit

**NOTE:** The Employee Recognition Toolkit has been revamped as part of the launch of the new Statewide Engagement Program. The program brings together merit, wellness, employee assistance and engagement under one cohesive effort to enhance the state's ability to holistically support the state's workforce. Please visit the CalHR Benefits Division website to find the new [Statewide Engagement Program Toolkit](#) for HR Professionals, Supervisor and Manager Resources, and additional [Work and Engagement Resources](#).



### Diversity, Equity, and Inclusion Toolkit

CalHR's Diversity, Equity, and Inclusion (DEI) Toolkit provides helpful tools and resources to assist and empower organizations in their DEI efforts. CalHR will continue to develop the [DEI Toolkit](#).

### Virtual Backgrounds

Follow CalHR's social media web pages for monthly posts and prompts to promote employee engagement. Use #CAServingCA to connect your department's social media efforts to our initiative.

Check out our shareable, printable campaign posters and virtual backgrounds below. The posters are ready to be printed in color or shared digitally. If you choose to print and hang the posters, please use the appropriately sized poster file to optimize your results.

## Public Service Recognition Week Toolkit



California's Public Service Recognition Week Toolkit

SAVE THE DATES MAY 5-11, 2024

Honoring Our Public Servants.

Connecting Citizens With Their Government.

Public Service Recognition Week (PSRW) is a time set aside to honor individuals who serve our nation as federal, state, county and local government employees. It is a valuable recognition program intended to help build workplace culture and support meaningful employee engagement.

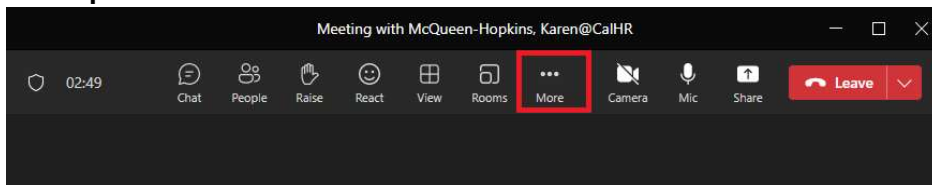
CalHR invites each department to participate in themed event days during PSRW. Recommended events are highly encouraged but not mandatory. Departments can also establish their own unique activities for the week.

# Adding Wellbeing Virtual Backgrounds on Microsoft Teams

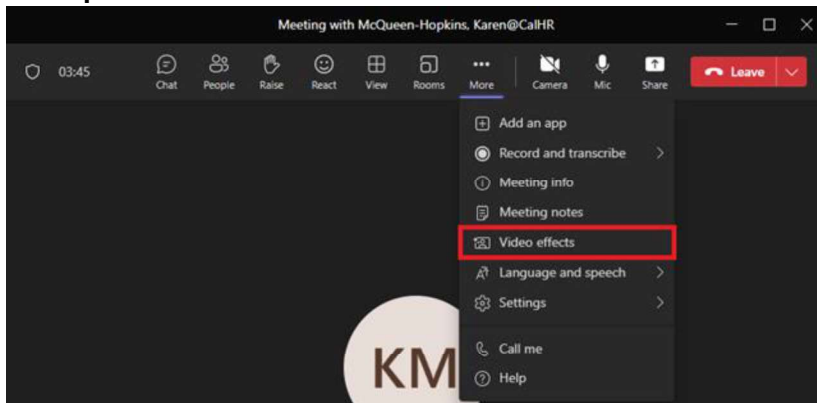


# Adding Virtual Backgrounds on Microsoft Teams

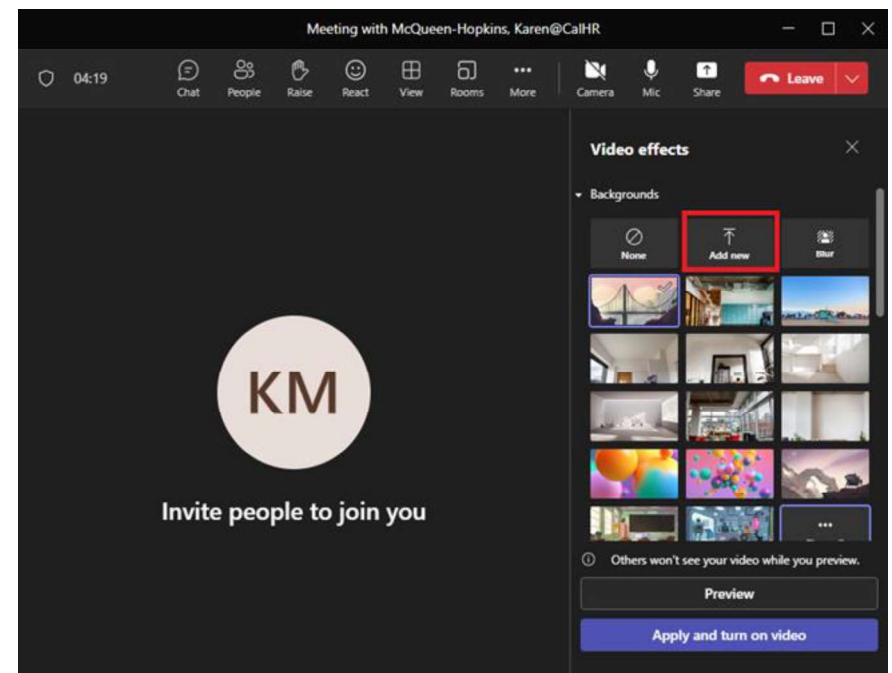
## Step 1



## Step 2



## Step 3





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# PSRW Toolkit of Resources

- Visit the [PSRW Toolkit](#) for:
  - Daily suggested activities
  - Links to webinars
  - Reflection questions
  - Links to virtual backgrounds
  - Fun recognition templates
- Visit the [Statewide Engagement Program Supervisor and Manager Resources](#) for:
  - Gallup's five elements of wellbeing

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# Questions?

- Remember:
  - Use #PSRWCA and #CAServingCA with all social media posts
  - Like and share other departments' posts
- Email questions to:
  - [StatewideEngagement@calhr.ca.gov](mailto:StatewideEngagement@calhr.ca.gov)