

# DRV FAQ's for Employees during the Novel Coronavirus (COVID-19) State of Emergency

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## Will Dependent Re-verification be postponed due to the current State of Emergency?

The current Dependent Re-verification schedule will continue. If you are subject to Dependent Re-verification, you are responsible for providing the re-verification documents and a completed Dependent Eligibility Verification Checklist (CalHR Form 781) to your departmental personnel office prior to the re-verification due date.

## My departmental personnel office has restricted its office hours due to the novel coronavirus (COVID-19) and I am unable to get in touch with my personnel specialist to turn in re-verification documents for my enrolled dependents. Who can I contact to process my forms?

Due to the novel coronavirus (COVID-19), protective measures have been put in place to ensure the health and safety of all state employees. Please review the current communication from your departmental personnel office on how to communicate with them during this time and follow the process. If you have followed the process and are still unable to submit the required re-verification documents to your departmental personnel office, please have your supervisor or manager escalate the issue to your departmental personnel officer.

## I am unable to obtain a certified copy of my government issued marriage certificate/domestic partnership registration

and/or child's birth due to the current State of Emergency. Will my family member(s) lose health and/or dental coverage if I am unable to provide the required re-verification documents by the re-verification due date?

Re-verification of your dependents requires submittal of the CalHR 781 and re-verification documents pursuant to Government Code section 19815.9, 22959 and Title 2. California Code of Regulation (CCR) § 599.855. Ninety, 60- and 30-day notices are sent to you to ensure you have plenty of time to provide the necessary documents to re-verify your dependents. If you do not provide the necessary documents, your dependents will lose their health, dental and/or premier vision coverage. Contact your departmental personnel office for further guidance.

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